1936

Copeland, A.M.

[Robert Hull Fleming Museum

Univ. of Vermont

Burlington, VT]

ROBERT HULL FLEMING

MUSEUM

UNIVERSITY OF VERMONT

BURLINGTON, VERMONT

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May 6, 1936

Mr. Sydney P. Noe, Secretary
The American Numismatic Society
Broadway Between 155th and 156th Streets
New York City

Dear Sir:

As a member of your Society, may I take the liberty to ask your advice of our system of cataloguing coins? I am enclosing an outline of our plan which we have not as yet put into effect.

We should particularly like to know if you think this system will still be satisfactory ten, fifteen or twenty years hence.

I should be most appreciative of any criticisms, suggestions or additions which you might feel would be of help to us. This Museum is very small and our coin collection in proportion so that whereas this same system might not be adequate for a large collection, it might be suitable for ours.

Thank you in advance for your courtesy in replying to this request.

Yours very sincerely,

A. M. Copeland

A.M. Copeland

AMC/p
Enclosure:

PROPOSED SYSTEM FOR CATALOGUING COIN COLLECTION OF THE FLEMING MUSEUM.

Cu. 256----------Donor
(catalogue number) (accession number)
Country----------U.S.
Denomination----------.25
Date----------1855
Condition----------Good
Size----------9.?
Material----------Silver
Value----------?
Mint----------Philadelphia

Remarks_____

The above data is to be printed on 2½" X 3½" envelopes containing the coin. The first four items will also be entered in a record book as a double index.

May 20, 1936

Mr. A. M. Copeland,
Robert Hull Fleming Museum,
Univ. of Vermont,
Burlington, Vt.

Dear Mr. Copeland:

Please pardon the delay in answering your letter about the wording on cards for coins.

I would put as near the top as possible the country. We generally put the donor near the bottom, either beyond or after "Remarks". If your collection should take in foreign coins, you would want to make a line for ruler or ruler and date. I think I would put the mint mark either under country or denomination, probably on the same line with either date or denomination. Size and material can go on the same line. Also, with foreign coins, you would want a space for weight, which could go on the same line with size. Also, enough room, especially with foreign coins, should be left for "Remarks" because under this heading you often want to put references.

I think this is all I can suggest now.

Very truly yours,

Curator

HW ks